



# Simili Training Aust Pty Ltd

## TLILIC0003 – License to operate a forklift truck



### **Booking Condition**

1. Must be over 18 years old
2. 100point of ID issued in NSW
3. LLN level 2 to 3 (IELTS 4.0 or General English intermediate level)
4. Before enrol the course please beware of  
Simili Training Aust Pty Ltd participant handbook and course flyer provided
  - via e-mail prior to enrolment
  - hard copy on the day of enrolment
5. Please provide your USI ( Unique Student Identity ) number if not Simili Training Aust Pty Ltd may apply \$ 50.00 dollars non-refundable enrolment fee from 1.Jan.2014 when you cancel the course  
( go to [www.usi.gov.au](http://www.usi.gov.au) to register your USI number before you enrol in the course)

We can provide USI service on the day of training

### **Course details**

**Course Name:** TLILIC0003 – License to operate a forklift truck

**Course Duration :** 3 Days

- 2 days Theory and practical Training by Trainer and
- 1 day NSW Safe-Work assessment by assessor

**Extra** \$ 70.50 for Work-Safe Licence application fee at Post-Office

**Outcome:** Statement of Attainment from RTO (Registered Training Organization)

..... HRW Licence LF class issue by NSW Safe-Work ( former work cover)

## **Forklift Course Content**

This unit involves the skills and knowledge required to operate a forklift, including

- Plan and Prepare for the work/task
- Pre and Post operational check
- Perform work/task
- Pack up the forklift

## **Under the forklift training and assessment**

All the participant must ensure that operation of a forklift is performed under some supervision from trainer / or assessor, generally within a team environment.

It involves the application of routine equipment operation principles and procedures to maintain the safety and operation of a forklift in a variety of operational contexts.

## **On training day**

- Please Must bring photo ID and Medicare ( **eg Driver license ,photo Id card.**
- **PPE** : Safety shoes, Hard Hat, Hi-vis vest
- **Event of Raining** : Rain Coat required for Practical training and Assessment
- If you have any RPL reference ( eg: previous licence, Statement of attainment , log-book ..)
- Your own lunch if not, can purchase from takeaway shop around corner

### **Fees and Charges:**

- Cost: refers to your invoice Duration is 3 days to complete. Payment is to be paid in full before course commencement
- It includes theory and practical components. The closed book written exam contains mathematic calculations and will require student to possess reasonable written English.
- In this course, you are allowed one assessment only. If additional re-assessment is required then it will incur additional charge of \$150. No extra charges apply if extra training is required.
- This course is a Licence upgrade course hence does not incur GST. If training only is being conducted without licence upgrade then it will attract GST.

### **Our Fee and Refund policy is:**

- Participants pay a 10% of course fee upon/deposit enrolment of a course of study.
- A 100% refund of any monies paid prior to commencement of any course may be claimed if a request is received in writing 7 days prior to course commencement.
- If you cancel your booking with less than 7 days notice, you will forfeit your course fee.
- The term "commencement" is refers to the first program attended by the client.
- Once we receive written cancellation from a client. All refund will be paid within 7 days.
- Non attendance will incur a \$250 fee. Where circumstances warrant, an agreement may be made with the CEO of Simili Training Pty Ltd for a reduced fee to be paid.
- If a client commences a course, but does not complete the course, the full course fee is still payable. Where circumstances warrant, an agreement may be made with the CEO of Simili Training Pty Ltd for a reduced fee to be paid.
- All students should be completed the course within two months from the date of enrolment. Unless an agreement is made with the CEO of Simili Training Pty Ltd for an extension or exception.
- Should a participant require a replacement Statement of Attainment, they will need to provide suitable evidence of their identification (normally photo ID) and pay the fee of \$55.00 (inc GST).

SimiliTraining

### **We accept:**

- Electronic Funds Transfer (EFT)
- Cheque
- Credit Card / EPTPOS
- Cash

### **To enrol or inquire further, please contact us at:**

**Kevin Simili : 0416 740 516**

Office Ph: 02 9637 7412

Web; [www.similitraining.sydney](http://www.similitraining.sydney)

Email: [info@similitraining.sydney](mailto:info@similitraining.sydney)

**RTO ID : 40942**